



*Updated September 15, 2020*

## **How to Donate Your Used Books, CDs, DVDs, and LPs**

**Donations will be accepted MONDAY THROUGH TUESDAY, 9 AM – 4 PM.**

**Due to the COVID-19 pandemic, please follow these instructions for the safety of our staff, volunteers, and donors when dropping off donations:**

- **When you arrive, please park your vehicle in front of the PODS storage unit in the parking lot.**
- **Open your trunk or hatchback and remain in/return to your vehicle.**
- **Call the phone number on the sign and one of our masked and gloved staff and volunteers will remove your items from your vehicle. Please wear a mask and remain in your vehicle as we unload.**
- **We will close your trunk/doors and give you a donation receipt if you need one.**

**We will accept up to six boxes of donations per vehicle. Please properly box items. If items are not boxed, we will be unable to accept the donation.**

**Thank you! Your donations help support programs, services and resources at Jefferson County Public Library.**

**Our address is:**

**10790 W. 50th Avenue, Suite 200  
Wheat Ridge, CO 80033**

**[Google Map \(https://bit.ly/JCLFmap\)](https://bit.ly/JCLFmap)**

**If you would like to drop off more than six boxes of media, please contact Neil at [neil.thoreson@jeffcolibrary.org](mailto:neil.thoreson@jeffcolibrary.org) or call 303-403-5076.**